

## Music Boosters Volunteer Opportunities

### Executive Committee

<b>Position</b>	<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>President</b>			
<b>Encourage volunteerism. Prepare meeting agendas. Coordinate with other organizations. Coordinate Music Booster programs.</b>			
<b>Vice -President</b>			
<b>Encourage volunteerism. Coordinate Music Booster programs. Fill in for President as needed.</b>			
<b>Secretary</b>			
<b>Prepare meeting summaries. Keep Music Program calendar.</b>			
<b>Treasurer</b>	<b>John Fichter</b>	<a href="mailto:johnfichter@beasystems.com">johnfichter@beasystems.com</a>	<b>202.725.7136</b>
<b>Track student fundraising credits. Notify students of amounts due for trip, concert dress, and other expenses for which students are responsible. Track payments. Track revenues and expenses against budget.</b>			
<b>Webmaster</b>	<b>John Fanelli</b>	<a href="mailto:john.m.fanelli@verizonbusiness.com">john.m.fanelli@verizonbusiness.com</a>	<b>301-674-8644 (M)</b>
<b>Communicate general schedule and other information to parents, students, and directors via e-mail. Maintain website. Maintain contacts database. Provide contact information to group coordinators.</b>			

**Music Boosters Volunteer Opportunities**

**Instrumental Program Group Coordinators**

<b>Group</b>	<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Symphonic Band</b>			
<b>Wind Ensemble (1)</b>			
<b>Wind Ensemble (2)</b>			
<b>Marching Band</b>			
<b>Pep Band</b>			
<b>Jazz Ensemble</b>			
<b>Percussion Ensemble</b>			
<b>Strings Ensemble</b>			
<b>Assign parent or parents for the performing ensemble to each concert to monitor and assist students. Assign and coordinate students and parents to assist in set-up and take-down of risers and other concert equipment. Work with Director to implement new ideas to improve the program. Point of contact with group parents.</b>			

## Music Boosters Volunteer Opportunities

### Choral Program Group Coordinators

<b>Group</b>	<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Honors Chorus</b>			
<b>Liturgical/Gospel Choir</b>			
<b>Concert Choir</b>			
<b>Men's Chorus</b>			
<b>Women's Chorus</b>			
<b>Assign parent or parents for the performing ensemble to each concert to monitor and assist students. Assign and coordinate students and parents to assist in set-up and take-down of risers and other concert equipment. Work with Director to implement new ideas to improve the program. Point of contact with group parents.</b>			

## Music Boosters Volunteer Opportunities

### Marching Band Support September 17, 7:00pm

Name	Free Ticket	Preferred E-mail Address	Preferred Phone Number(s)
Stephanie Fagan	Yes		
Richard Cerpa	Yes		
Sue Tallerico	Yes		
Adrienne Trainor	Yes		
Helene Redmond	No		
	No		
<b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b>			
<b>One parent per game is needed to bring 40 apples to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b>			

## Music Boosters Volunteer Opportunities

Marching Band Support  
Friday, October 23

Name	Preferred E-mail Address	Preferred Phone Number(s)
Stephanie Fagan		
Richard Cerpa		
Sue Tallerico		
Adrienne Trainor		
Helene Redmond		
Debbie Luhn		
<b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b>		
<b>One parent per game is needed to bring 40 apples to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b>		

Music Boosters Volunteer Opportunities

**Marching Band Support  
Friday, October 30, 7:00pm  
Game at Good Counsel**

<b>Name</b>	<b>Free Ticket</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Richard Cerpa</b>	<b>Yes</b>		
<b>Stephanie Fagan</b>	<b>Yes</b>		
<b>Sue Tallerico</b>	<b>Yes</b>		
<b>Karen Beck</b>	<b>Yes</b>		
<b>Helene Redmond</b>	<b>No</b>		
<b>Allen Dunlow</b>	<b>No</b>		
<b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b>			
<b>One parent per game is needed to bring 40 apples to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b>			

## Music Boosters Volunteer Opportunities

**Marching Band Support  
Friday, November 6, 7:00pm  
Game at Good Counsel**

<b>Name</b>	<b>Free Ticket</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Stephanie Fagan</b>	<b>Yes</b>		
<b>Richard Cerpa</b>	<b>Yes</b>		
<b>Helene Redmond</b>	<b>Yes</b>		
<b>Connie Sanneman</b>	<b>Yes</b>		
<b>Allen Dunlow</b>	<b>No</b>		
<b>Denise Rowe</b>	<b>No</b>		
<b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b>			
<b>One parent per game is needed to bring 40 apples to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b>			

## Music Boosters Volunteer Opportunities

**Marching Band Support  
POSSIBLE PLAYOFF GAME  
Friday, November 13, 7:00pm  
Game at Good Counsel**

Name	Free Ticket	Preferred E-mail Address	Preferred Phone Number(s)
Stephanie Fagan	Yes		
Richard Cerpa	Yes		
John Warner	Yes		
	Yes		
	No		
	No		
<p><b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b></p>			
<p><b>One parent per game is needed to bring 40 apples to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b></p>			

**Music Boosters Volunteer Opportunities**

**Marching Band Support  
Potential WCAC Championship Game  
Saturday, November 21, 5:00pm**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Stephanie Fagan</b>		
<b>Richard Cerpa</b>		
<b>Help the Marching Band prepare for the game. Bring equipment and supplies to field. Pass out water and apples. Collect hats. Bring equipment back to Band Room.</b>		
<b>One parent per game is needed to bring 40 apples and snacks to the stadium for distribution to Marching Band members. Please sign up here to bring the apples for this game. The Music Boosters will refund the cost of the apples.</b>		

## Music Boosters Volunteer Opportunities

### Instrumental Concert Dress Committee

All tuxedo pants, jackets, and dresses used by the Wind Ensemble, Symphonic Band, and String Ensemble need to be fitted, organized, and maintained. This group also needs to coordinate volunteers to distribute and collect concert dress at concerts.

Name	Preferred E-mail Address	Preferred Phone Number(s)
Deb Zeiger		
Debbie Luhn	<a href="mailto:debbieluhn@comcast.net">debbieluhn@comcast.net</a>	301.417.0711
Teri Knowles	<a href="mailto:thknowles@prodigy.net">thknowles@prodigy.net</a>	301.774.4871
Andrea Troutner	<a href="mailto:andreatroutner@comcast.net">andreatroutner@comcast.net</a>	301.466.0611

## Music Boosters Volunteer Opportunities

### Choral Uniform Assistants

**Students have already been measured for choral robes. Complete any sizing and tailoring necessary during the rest of the year. Collect and dry clean choral concert dress and robes at the end of the academic year. Order new robes and other concert dress as needed. Organize wardrobe closet.**

Name	Preferred E-mail Address	Preferred Phone Number(s)

### Marching Band Uniform Assistants

**Marching Band uniforms need to be collected and dry cleaned at the end of the season. Organize uniforms when they return from the cleaner.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

### Olney Days Parade – May 23, 2009

**Arrange and assist with transportation of equipment. Organize and chaperone students. Act as the point of contact for the event.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Denise Rowe</b>		

**Fall Concert 1, October 5**  
**Honors Chorus, Men's Chorus, Women's Chorus**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of concert risers and other concert equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Fall Concert 1, October 5  
Honors Chorus, Men's Chorus, Women's Chorus**

**Back-stage Support**

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Diana Sahudi</b>		
<b>Lynn Lang</b>		

**Concert Dress Check-out and Check-in**

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Name</b>	<b>Preferred Phone Number(s)</b>
<b>Carol DeGraba</b>	<b>Mary Ellen Tarquinio</b>	
<b>Alice Zottl</b>	<b>Kate Raynor</b>	

**Video-tape Concert**

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Fall Concert 2, October 13**  
**Symphonic Band, Wind Ensemble, String Ensemble**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of concert risers and other concert equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Larry Luhn</b>		

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Eileen DeMarco</b>		

**Fall Concert 2, October 13**  
**Symphonic Band, Wind Ensemble, String Ensemble**

**Back-stage Support**

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Kim Nguyen</b>		

**Concert Dress Check-out and Check-in**

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Helene Redmond</b>		
<b>Christine Nazario</b>		

**Video-tape Concert**

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Suraya Carr</b>		

**Christmas Concert, December 9**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Concert Dress Check-out and Check-in**

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Terri Bodnar</b>		

**Christmas Concert, December 9**

**Video-tape Concert**

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Organize food as necessary for students that do not have time to go home prior to the concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Marian Sullivan</b>		

**Back-stage Support**

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Holiday Concert, December 9**

**Decorate Venue for the Holidays**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Chamber Concert, March 30**  
**Instrumental groups only**  
**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of concert risers and other concert equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Eileen DeMarco</b>		

## Chamber Concert, March 30

### Back-stage Support

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

### Concert Dress Check-out and Check-in

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

### Video-tape Concert

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Festival Concert and Pre-Trip Meeting, April 14**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of concert risers and equipment. Monitor the collection and storage of music after concert. Note that we may need more or fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Festival Concert and Pre-Trip Meeting, April 3**

**Back-stage Support**

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Concert Dress Check-out and Check-in**

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Video-tape Concert**

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Spring Concert 1, May 7**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of risers and any other concert equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Spring Concert 1, May 7**

**Back-stage Support**

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Concert Dress Check-out and Check-in**

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Video-tape Concert**

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Spring Concert 2, May 14**

**Concert Set-up and Take-down**

**Organize and assist with the transportation, set-up, and take-down of risers and any other concert equipment. Monitor the collection and storage of music after concert. Note that we may need more of fewer people, depending on the venue.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Pre-concert Food**

**Some students will not have time to go home prior to the concert. Organize pre-concert food for students as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Eileen DeMarco</b>		

## Spring Concert 2, May 16

### Back-stage Support

**Monitor students before and during concert. Monitor the collection and storage of music after concert.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

### Concert Dress Check-out and Check-in

**Assist with the check-out of concert dress before the concert and the check-in of concert dress after the concert. Organize wardrobe as necessary.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

### Video-tape Concert

**Set-up and operate video recording equipment.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Post-Graduation Assistance - Thursday, May 27**

**Collect and organize concert dress and music after graduation.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**All Catholic Choir Festival Coordinator**

**Arrange chaperones. Arrange transportation to festival. Monitor students during rehearsals and concert. Assign parent to distribute and collect robes and shoes. Monitor student belongings during performances. This two-day festival is usually held in early March.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

**Ithaca Gospel Choral Festival Coordinator**

**Arrange for chaperones. Arrange transportation to festival bus pick-up site. Coordinate hotel room assignments.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

## Music Boosters Volunteer Opportunities

### Contact Database Programming

**Program Music Boosters database of contact and related information.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Maria-Rose Cain</b>	<a href="mailto:MRCain1@aol.com">MRCain1@aol.com</a>	<b>301-869-8073</b>

### Database Updating

**Enter changes and additions to the contact database to keep it up-to-date.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Maria and John Fanelli</b>	<a href="mailto:john.m.fanelli@verizonbusiness.com">john.m.fanelli@verizonbusiness.com</a>	<b>301-674-8644 (M)</b>

### FedEx Volunteer Coordinator

**Keep list of volunteers for FedEx events. Divide students among booths. Send list to FedEx Field. Send instructions to volunteers. Arrange carpools.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Maria and John Fanelli</b>	<a href="mailto:john.m.fanelli@verizonbusiness.com">john.m.fanelli@verizonbusiness.com</a>	<b>301-674-8644 (M)</b>

## Music Boosters Volunteer Opportunities

### Spring Trip Coordinator

**Assist the Directors with the planning and scheduling of events for the spring trip. Assist with related administrative functions. Chaperone trip.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Stephanie Fagan</b>		

### Spring Banquet – May 23

**Plan spring banquet. Arrange for paper products and items not included in pot luck format. Decorate room. Assist with set-up.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Helene Redmond</b>		

**Music Boosters Volunteer Opportunities**

**Music Program Basket for Grand Celebration**

**Accept donations for basket. Assemble and deliver basket.**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>
<b>Deb Zeiger</b>		

**Sound Engineer for Concerts**

**Set-up, take down, and operate equipment to record concerts. (Only one person per concert needed.)**

<b>Name</b>	<b>Preferred E-mail Address</b>	<b>Preferred Phone Number(s)</b>

## Freshman Registration

Attend registration to answer questions from incoming freshman class and parents.

Name	Preferred E-mail Address	Preferred Phone Number(s)

## Paparazzi

Photograph everything imaginable. Collect photos for spring banquet slide show.

Name	Preferred E-mail Address	Preferred Phone Number(s)
John Fanelli	<a href="mailto:john.m.fanelli@verizonbusiness.com">john.m.fanelli@verizonbusiness.com</a>	301-674-8644 (M)







